

OFFICE OF THE
COUNTY ADMINISTRATOR

Matthew H. Hymel
COUNTY ADMINISTRATOR

Mona Miyasato
CHIEF ASSISTANT
COUNTY ADMINISTRATOR

Marin County Civic Center
3501 Civic Center Drive
Suite 325
San Rafael, CA 94903
415 473 6358 T
415 473 4104 F
CRS Dial 711
www.marincounty.org/cao

December 20, 2011

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Recommended Monthly Budget Adjustments

Dear Supervisors:

RECOMMENDATION: Approve budget adjustments as detailed in Attachments A-B

OVERVIEW

With reference to Attachments A-B, we bring to your Board recommended budget adjustments that result in an increase in revenue and/or expenditure appropriation.

SUMMARY OF ADJUSTMENTS

Requested budget changes generally include adjustments to interdepartmental charges; adjustments of expenditure and/or revenue related to new or continued grants, projects or County programs; and other adjustments generally offset with additional revenue and/or reduction of expenditures within a department. Please refer to Attachments A-B for more specific explanations of this month's recommended adjustments.

The most significant General Fund adjustment includes a supplement of \$600,000 to Non-Departmental relating to a Board-approved agreement on December 13, 2011 regarding McInnis Golf Course; this adjustment is offset with relief of prior year funds (Designation No. 3121250-One Time Capital Projects). Another significant adjustment includes a charge of \$590,000 to the Roads Fund with offsetting revenue to the General Fund for Public Works vehicle maintenance services. Also impacting Public Works is a supplement of project-related expenses with corresponding revenues related to the Donahue Underpass project funded by the Marin County Redevelopment Agency.

In the Probation Department, appropriations are increased by \$278,197 (fully offset by SB 678 revenues from the State) for service contracts in conjunction with the Health and Human Services Department.

The General Fund also includes an adjustment to supplement \$300,000 to Public Works Radio Shop appropriations offset with relief of a designation of prior year funds for this purpose. The Information Services & Technology Department is using prior year project funds of \$228,000 to supplement existing appropriations for the County's web redesign effort. Finally, the Sheriff's Department is supplementing appropriations by \$185,000, offset with revenue, due to a recent Court security contract agreement with the Marin County Superior Court.

In total, General Fund adjustments result in a decreased use of fund balance of \$632,610 overall (due largely to Public Works' \$590,000 General Fund recovery of charges to its Roads Fund for services benefitting the special fund). On an all funds basis, FY 2011-12 adjustments result in a reduced use of fund balance totaling \$47,475.

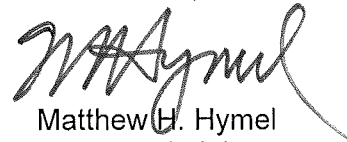
Please feel free to contact me or my staff with any questions or concerns.

Sincerely,



Daniel Eilerman
Deputy County Administrator

Reviewed by,



Matthew H. Hymel
County Administrator

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