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December 20, 2011

Board of Supervisors
3501 Civic Center Drive
San Rafael, California 94903

SUBJECT: Extend consultant contract timeline for design of fish passage projects

Dear Board Members:

RECOMMENDATIONS: Authorize the President to execute the first addendum to extend the agreement with Mike Love & Associates for design services through May 30, 2013.

SUMMARY: On January 25, 2011, your Board accepted a grant from the California Department of Fish and Game Fisheries Restoration Grant Program for the purpose of preparing designs and construction documents for two fish passage improvement projects in the San Geronimo Creek Watershed. A project on Larsen Creek at Sir Francis Drake Boulevard will improve passage for coho salmon and steelhead into the upper reaches of Larsen Creek, a tributary to San Geronimo Creek. A second project on San Geronimo Creek at Railroad Avenue will improve passage into the upper reaches of San Geronimo Creek beyond the Woodacre Creek sub-watershed.

The original contract with Mike Love and Associates for engineering services for these projects was approved by your Board on January 21, 2011. Since that date the San Geronimo Creek project has been completed to the 90% design level but the Larsen Creek project schedule was temporarily delayed due to Real Estate considerations. The Larsen Creek project is now back on track for completion of the design in the upcoming year.

FISCAL IMPACT: All funding for this agreement continues to be available in Fund Center #4100993003. There is no impact to the General Fund by this action.

REVIEWED BY:	<input type="checkbox"/>	Department of Finance	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	County Counsel	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,


Tracy Clay
Principal Civil Engineer

Cc: Heidi Davaloo, Accounting

FMBB Doc. # 100014924
MERIT Doc.# 10022084

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