

OFFICE OF THE
COUNTY ADMINISTRATOR

December 20, 2011

Matthew H. Hymel
COUNTY ADMINISTRATOR

Mona Miyasato
CHIEF ASSISTANT
COUNTY ADMINISTRATOR

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Honorable Board of Supervisors
Marin County Civic Center
San Rafael, CA 94903

Re: **Extension of Agreement with Alcalde & Fay, Ltd for performance of limited professional federal legislative services in Washington, D.C.**

Dear Supervisors:

RECOMMENDATION:

Authorize the President to execute amendments to the current agreement with Alcalde & Fay, Ltd. for an additional one-year of representation services in Washington, D.C.

SUMMARY

The County receives significant assistance in pursuing its legislative and programmatic goals in our federal capitol from Alcalde & Fay, Ltd. in Arlington, Virginia.

The proposed agreement provides for payments of \$6,500 per month (\$78,000 annually) plus expenses (if any) effective January 1, 2012 through December 31, 2012. This contract amount is unchanged from the previous year.

FISCAL IMPACT

Funds are included in the FY 2011-12 baseline budget for this purpose.

Please feel free to contact us should you have any questions or concerns.

Submitted by:


Eric C. Engelbart
Management & Budget Analyst

Reviewed by:


Matthew H. Hymel
County Administrator

Contract Requisition No.: 10026102

AMENDED AGREEMENT FOR PERFORMANCE OF
LIMITED PROFESSIONAL FEDERAL LEGISLATIVE SERVICES

This Amended Agreement is hereby made and entered into this 20th day of December, 2011, by and between the COUNTY OF MARIN, a political subdivision of the State of California, (hereinafter referred to as "County"), and ALCALDE & FAY, LTD. (hereinafter referred to as "Contractor").

W I T N E S S E T H:

The Agreement for Performance of Limited Professional Federal Legislative Services entered into by County and Contractor on the 20th day of December, 1994, is hereby amended to read as follows:

2. Compensation and Expenses

a. As compensation for services to be rendered hereunder, County shall pay to Contractor a monthly fee of \$6,500 beginning January 1, 2012, payable upon receipt of an invoice from Contractor.

b. In addition to the compensation specified in Section 2a., Contractor shall be reimbursed for travel to Marin, telephone calls to Marin (including faxes), overnight delivery charges, and other such incidental charges. Any single expense in excess of Three Hundred Dollars (\$300.00), or any expenses totaling Five Hundred Dollars (\$500.00) in any month, must be approved in advance by the Marin County Administrator.

c. The County Administrator or his designee shall be the County's representative for purposes of administering this Agreement.

6. Terms of this Agreement and Termination

a. This Agreement may be terminated by either party upon thirty (30) days written notice. In the event of termination, Contractor's compensation shall be limited to the amount due on a pro rata basis as of the date of termination.

b. Unless terminated under Section 6a, this Agreement shall end on December 31, 2012.


All other terms and provisions of said Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have entered into this Amended Agreement the day and year first above written.

COUNTY OF MARIN

CONTRACTOR

By _____
President, Board of Supervisors

By 
Alcalde & Fay, Ltd.
2111 Wilson Blvd., Ste. 850
Arlington, VA 22201

ATTEST: _____
Clerk, Board of Supervisors