

June 15, 2010



Board of Commissioners
Housing Authority of the County of Marin
Marin Civic Center
3501 Civic Center Drive
San Rafael, CA 94903

4020 Civic Center Drive
San Rafael, CA 94903-4173

**SUBJECT: Amendment to CDBG Agreement
Residential Rehabilitation Loan Program
Additional \$251,247 for 2009-2010 Program Year**

RECOMMENDATION: Authorize the Executive Director to sign Amendment 15 to Appendix C (Budget) of the Agreement with the County of Marin for the Residential Rehabilitation Loan Program.

SUMMARY: On October 18, 1994, the County Board of Supervisors approved a Community Development Block Grant (CDBG) Agreement with the Housing Authority of the County of Marin.

On May 5, 2009, the Board of Supervisors allocated \$251,247 in additional CDBG funding for this program which will be supplemented with Program income from repayments of prior years' loans.

Please refer to the attached letter (and Amendment 15) to the Board of Supervisors from Roy Bateman, CDA Coordinator, for details of this year's Rehab Loan Program activities which will be presented at the Board of Supervisor's meeting on June 8, 2010.

FISCAL IMPACT: The Housing Authority has included this funding allocation in the Agency budgets for 2009 and 2010.

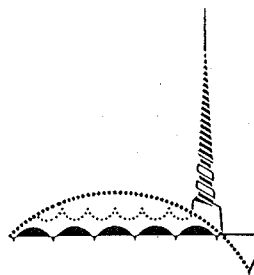

Nannette Beacham-Sparks
Deputy Director

Att/

415/491-2525

H

(FAX) 415/472-2186
(TDD) 1-800-735-2929



MARIN COUNTY
COMMUNITY DEVELOPMENT AGENCY

BRIAN C. CRAWFORD, DIRECTOR

FEDERAL GRANTS DIVISION

June 8, 2010

Board of Supervisors
County of Marin

SUBJECT: Amendment to Community Development Block Grant Agreement
Rehabilitation Loan Program
(Housing Authority of the County of Marin)

RECOMMENDATION: Authorize the President to sign Amendment 15 to Appendix C (Budget) of Agreement with the Housing Authority of the County of Marin for the Rehabilitation Loan Program.

SUMMARY: On October 18, 1994, the Board of Supervisors approved a Community Development Block Grant (CDBG) Agreement with the Housing Authority of the County of Marin for the Rehabilitation Loan Program.

On May 5, 2009, the Board of Supervisors allocated \$251,247 in additional CDBG funding for this program. The Housing Authority will supplement its CDBG allocation with program income from repayments of prior years' loans. All program income (principal and interest payments on program loans) is retained in the revolving loan fund to make additional rehabilitation loans. All of the new CDBG funds are allocated for staff expenses and program administration by Housing Authority staff.

In addition to its traditional role serving single-family owner-occupied houses (including mobile homes and houseboats), the program will also assist nonprofit-operated group homes serving special populations. After Waldo Point Harbor receives County permits, the Rehabilitation Loan Program will make a major shift in its activities to help Gates Cooperative members upgrade their boats to meet code standards so that they can qualify for berths in the new Waldo Point Harbor.

The attached amendment to the contract supplements Appendix C with a new budget for \$251,247 in new CDBG funds allocated for this project. The attached Budget Amendment 15 includes only funds that have not been included in any previous contract or

Mailing Address: 3501 Civic Center Drive, Room 308, San Rafael, California 94903-4157

Office Location: 65 Mitchell Boulevard, Room 200-C, San Rafael, California

Telephone (415) 499-6268 - TDD (415) 499-6172 - Fax (415) 507-4061

H-1

contract amendment for the Rehabilitation Loan Program. Budget Amendment 15 increases the contract amount for the Rehabilitation Loan Program by \$251,247, resulting in an increase in the total contract amount from \$2,488,481.91 to \$2,739,728.91.

FISCAL IMPACT: Because the County's contribution to this project is in the form of federal CDBG funds, there is no financial impact on County general funds.

REVIEWED BY:	<input type="checkbox"/> Auditor Controller	<input checked="" type="checkbox"/> Not Applicable
	<input checked="" type="checkbox"/> County Counsel (standard contract form)	<input type="checkbox"/> Not Applicable
	<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> Not Applicable



Roy Bateman
Community Development Coordinator

AMENDMENT 15
TO
APPENDIX C
BUDGET

Administrative Salaries (Salaries for Rehabilitation Loan Program Staff), Administrative Expenses, and General Program Expenses (including Liability Insurance, Employee Benefits, Equipment, and Loan Committee Meetings)	\$251,247
--	-----------

This Budget Amendment 15 includes only funds that have not been included in a previous contract or contract amendment for the Rehabilitation Loan Program. This Budget Amendment 15 increases the contract amount for the Rehabilitation Loan Program by \$251,247, resulting in an increase in the total contract amount from \$2,488,481.91 to \$2,739,728.91.

Source of Funds: Community Development Block Grant (CDBG)

WBS Element	Type of CDBG Funding	Date Funding was Approved by Board of Supervisors	Amount
HUD-04409-01-09	Lower Ross Valley Planning Area	Budgeted on May 5, 2009	\$32,552
HUD-04409-01-09	Novato Planning Area	Budgeted on May 5, 2009	51,844
HUD-04409-01-09	Richardson Bay Planning Area	Budgeted on May 5, 2009	10,200
HUD-04409-01-09	San Rafael Planning Area	Budgeted on May 5, 2009	106,151
HUD-04409-01-09	Upper Ross Valley Planning Area	Budgeted on May 5, 2009	12,182
HUD-04409-01-09	Countywide Housing Funds	Budgeted on May 5, 2009	15,500
HUD-04409-01-08	Upper Ross Valley Program Income	Budgeted on May 5, 2009	22,818
Total			\$251,247

The Housing Authority expects to make 12 new loans during the period July 1, 2009 to June 30, 2010. The rehabilitation loan services provided under this contract are scheduled to be completed by December 2010.

The Operating Agency agrees to implement this project to qualify under the Community Development Block Grant national objective of low and moderate income benefit.

COUNTY OF MARIN

HOUSING AUTHORITY OF
THE COUNTY OF MARIN

Judy Arnold
President
Board of Supervisors

Daniel Nackerman
Executive Director