



# DEPARTMENT OF PUBLIC WORKS

COUNTY OF MARIN

www.co.marin.ca.us/pw

## ADMINISTRATION

499-6528

## ACCOUNTING

499-7877 • FAX 507-2899

## AIRPORT

451-A AIRPORT ROAD

NOVATO, CA 94945

897-1754 • FAX 897-1264

## BUILDING MAINTENANCE

499-6576 • FAX 499-3250

## CAPITAL PROJECTS

499-7877 • FAX 499-3724

## COMMUNICATION

### MAINTENANCE

499-7313 • FAX 499-3738

## DISABILITY ACCESS

499-6528

CALIFORNIA RELAY SERVICE 711

## ENGINEERING & SURVEY

499-7877 • FAX 499-3724

## FLOOD CONTROL DISTRICT

499-6528

## COUNTY GARAGE

499-7380 • FAX 499-7190

## LAND DEVELOPMENT

499-6549

## PRINTING

499-6377 • FAX 499-6617

## PURCHASING

499-6371

## REAL ESTATE

499-6578 • FAX 446-7373

## ROAD MAINTENANCE

499-7388 • FAX 499-3656

## STORMWATER PROGRAM

499-6528

## TRANSPORTATION

### PLANNING & TRAFFIC

#### OPERATIONS

499-6528

## WASTE MANAGEMENT

499-6647 • FAX 446-7373

ALL AREA CODES ARE 415

P. O. Box 4186, San Rafael, CA 94913-4186 • 415/499-6528 • FAX 415/499-3799 • TTY 415/473-3232

Farhad Mansourian, RCE

Director

June 15, 2010

Board of Supervisors  
Marin County Flood Control and Water Conservation District  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Single Source Term Contract for Creek Vegetation Management Services with the Conservation Corps North Bay (CCNB).

Dear Board Members:

**RECOMMENDATION:** 1. Approve and authorize the single source term contract for creek vegetation management services to the Conservation Corps North Bay (CCNB), effective 07/01/2010 to 06/30/2011, for an amount not to exceed \$380,600, with an option to extend for two additional years in one year increments.

2. Provide Purchasing Agent with the authority to approve the subsequent annual contract extensions with the same terms and conditions as the originally approved contract, with mutual consent of the County and CCNB.

**SUMMARY:** The Conservation Corps North Bay (CCNB) performs a wide range of creek maintenance activities throughout the Flood Control District including habitat restoration, brush clearing, biotechnical bank stabilization, debris removal and various other activities required to maintain creeks, channels, and detention basins for flood protection. The CCNB also provides a valuable workforce needed for winter storm response and storm damage repair.

The CCNB provides a unique service and a distinctive program in the community. Their staff is trained to provide creek vegetation maintenance services that maintain riparian health, protect native plants and eradicate invasive species. They are skilled in providing an environmentally sensitive approach to creek vegetation maintenance. In addition, the CCNB provides opportunities for youth development and job training. While obtaining valuable "on the job training", the CCNB crews also have the opportunity to further their educational development through General Educational Development programs, English as a Second Language studies and other similar programs. In recognition of the valuable services they have provided, in October 2007 your Board recognized the CCNB with a resolution marking their 25 years of service to Marin County.

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The services will provide the Marin County Flood Control and Water Conservation District (District) with creek cleaning for the period July 1, 2010 to June 30, 2011, and continue your Board's support of this valuable youth development program.

Staff also recommends authorizing the Purchasing Agent to approve the contract extensions for two additional years in one year increments after review by the staff.

The work will be performed and budgeted for the District Zones as follows:

Zone 1 - Novato	\$192,500	Zone 6 - San Rafael M.	\$ 2,200
Zone 3 - Mill Valley	\$ 77,000	Zone 7 - Santa Venetia	\$19,800
Zone 4 - Bel Aire	\$ 46,200	Zone 9 - Ross Valley	\$28,600
Zone 5 - Stinson Beach	\$ 8,800	Zone10 - Inverness	\$ 5,500

**FISCAL IMPACT:** Funds are available in Maintenance & Repair G/L Account 5211110 in the following Flood Control Fund Centers 6210011100, 6214011100, 6215011100, 6216011100, 6217011100, 6218011100, 6219011100, and 6220011100 respectively. There is no impact to the County general fund.

<b>REVIEWED BY:</b>	<input checked="" type="checkbox"/>	Department of Finance	<input type="checkbox"/>	N/A
	<input type="checkbox"/>	County Counsel	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,



Sandra Pelkey  
Supervising Purchaser

c: Tracy Clay

FY 2010/2011

