



MARIN COUNTY COMMUNITY DEVELOPMENT AGENCY

BRIAN C. CRAWFORD, DIRECTOR

March 2, 2010

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

Dear Board Members:

SUBJECT: Request by the Community Planning Division of the Community Development Agency to 1) authorize the professional services agreement in the amount of \$35,000 with Design, Community and Environment to create a plan for the College Avenue corridor in Kentfield, 2) accept a contribution of \$10,000 from The College of Marin and 3) approve related budget transactions.

RECOMMENDATION:

1. Authorize execution of the professional services agreement, and
2. Transfer \$15,000 from GL 9000542 Admin Designation to GL 5210100 Professional Services in Fund 10000, FC 4000025000
3. Accept contribution of \$10,000 from the College of Marin
4. Increase GL 4220135 Spec Planning Svcs by \$10,000 in Fund 10000, FC 4000025000
5. Increase GL 5210100 Prof Services by \$10,000 in Fund 10000, FC 4000025000

SUMMARY: Pursuant to the Community Development Agency's (CDA) approved work program, we are proposing to retain Design, Community and Environment to assist CDA staff in the development of a "Vision Plan" for downtown Kentfield. The scope of work involves convening a series of meetings with community stakeholders to develop a design plan and guiding principles for the College Avenue Corridor between Sir Francis Drake Boulevard and Kent Avenue.

FISCAL IMPACT: The cost for the project is \$35,000. The project will be funded by a combination of County funds in the amount of a \$25,000 and a contribution from The College of Marin in the amount of \$10,000. County funds include the use of administrative designation #9000542 in the amount of \$15,000 and the use of \$10,000 set aside in current year appropriations in Non-departmental.

REVIEWED BY:	<input type="checkbox"/> Auditor-Controller	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> County Counsel	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> N/A

Respectfully submitted,

Brian C. Crawford
Agency Director

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