

March 2, 2010

Board of Commissioners  
Housing Authority of the County of Marin  
Marin Civic Center  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Request authorization to commit FY2009 Capital Funds from the American Recovery and Reinvestment Act (ARRA) formula allocation in an amount not to exceed \$1,012,797.

**RECOMMENDATION:** Authorize Executive Director to obligate funds to general contractors selected through RFP # HA 01/10 and to obligate related fees and costs.

**SUMMARY:** The bonus funding utilized for these projects is the first of three (3) ARRA grants MHA is receiving for capital work and upgrades at its Public Housing sites. In preparation, a Request for Proposal was issued February 5, 2010 to consider qualifying a contractor pool for a variety of future projects. Seven (7) qualified firms responded by the deadline and were evaluated and ranked according to the published criteria. At least three (3) contractors will be retained for future work as outlined at the Commission meeting.

The related fees and costs will be obligated with architects/engineers who were formally selected and approved by the Commission in 2009; and with smaller vendors such as a moving company, a project management firm, and small suppliers.

HUD has an unprecedented expectation of timeliness regarding obligation and expenditure of these funds which will be recaptured if deadlines are not met.

**FISCAL IMPACT:** Assures \$1,012,797 in additional, unbudgeted HUD funding.

Sincerely,

DANIEL NACKERMAN  
Executive Director