

January 9, 2007

BOARD OF SUPERVISORS  
3501 Civic Center Drive  
San Rafael, CA 94903

**Subject: Department of Health and Human Services, Division of Social Services,  
Employment and Training Branch: Agreement with Buckelew Programs for  
FY 06/07 in the Amount of \$45,000 (New)**

Dear Supervisors:

**RECOMMENDATION:** Approve the agreement with Buckelew Programs in the amount of \$45,000 and authorize the President to sign.

**SUMMARY:** CalWORKs Employment Services received funding for identifying and implementing actions to improve work participation rates among CalWORKs recipients. A Request for Letters of Interest (RFI) was issued to local community-based organizations in October 2006 seeking applicants able to provide employment services, training, and independent living services to CalWORKs participants with identified employment barriers that result from mental illness. It was determined that Buckelew Programs would be the best provider of these services.

CalWORKs Employment Services proposes to contract with Buckelew Programs to provide these services. Clients will be assessed as to their skills, abilities, education, interests and areas of need to be addressed. Contractor will provide independent living skills services and employment services based on individualized service plans. The contractor will report on client's progress up to one year after initial enrollment and provide monthly progress notes on each client.

**COMMUNITY IMPACT:** With the addition of these enhanced services and resources we hope to increase self-sufficiency and the quality of life for individuals with disabilities.

**FISCAL/STAFFING IMPACT:** There is no net County cost associated with this request. Funds are available in FY 06 07 budget in fund center 1000062000 Employment Services.

<b>REVIEWED BY:</b>	[ ]	Auditor-Controller	[ X ]	N/A
	[ ]	County Counsel	[ X ]	N/A
	[ ]	Human Resources	[ X ]	N/A

Respectfully submitted,

Larry Meredith, Ph.D.  
Director of Health & Human Services Department

SAP requisition # 10002584