

January 9, 2007

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, California 94903

SUBJECT: Department of Health and Human Services, Division of Public Health requests approval of FY 06/07 contract with Karrie Groves for \$70,000 to implement and monitor Countywide EMS continuous quality improvement plan (Renewal).

Dear Supervisors:

RECOMMENDATION:

1. Authorize the President to execute \$70,000 contract with Karrie Groves for FY 06/07.

SUMMARY: Effective January 1, 2005, State regulations have required continuous quality improvement reviews for emergency medical services. The proposed contract provides for the continued efforts to develop, maintain, and monitor a multi-disciplinary continuous quality improvement (CQI) system that includes all emergency medical services stakeholders. Additionally, the contractor will work on the reporting of State-mandated quality improvement indicators to the State EMS Authority.

COMMUNITY BENEFIT: Implementing a Countywide continuous quality improvement program ensures the delivery of care to persons who may need the emergency 9-1-1 system. This plan provides a process for ongoing monitoring of the EMS system, and a mechanism for system oversight.

CONTRACTOR PERFORMANCE: Ms. Groves has been retained to perform these services since FY 2005-06. She has provided an outstanding level of services and achieved all FY 05/06 contract objectives. These included the development, implementation and maintenance of the policies and procedures utilized by prehospital personnel, including the building and provision of a training program for such policies. Specifically, Ms. Groves oversaw the implementation of 16 new EMS policies developed the previous year and formulated 18 new EMS policies for implementation in 2007. Additionally she assisted in the development and maintenance of a system for the assessment of hospital and critical care centers and their needs. Finally Ms. Groves initiated a major reorganization of the Emergency Medical Services Continuous Quality Improvement (CQI) committee to include redefinition of membership, subcommittees, and new responsibilities.

FISCAL IMPACT: There is no increase in net county cost associated with this request. The cost of this contract is budgeted in the Emergency Medical Services fund center 1000092000.

Reviewed By:	Auditor Controller	[]	N/A	[X]
	County Counsel	[]	N/A	[X]
	Human Resources	[]	N/A	[X]

Respectfully submitted,

Larry Meredith, Ph.D.
Director

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