

COUNTY OF MARIN  
OFFICE OF THE ADMINISTRATOR

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Matthew H. Hymel  
County Administrator

January 9, 2007

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT: Request for Authorization to Submit Request to Administrative Director of the Courts to Use Courthouse Construction Funds for Local Courthouse Projects**

**RECOMMENDATION:**

Authorize the Marin County Superior Court and County to jointly submit a *Request for Approval of Expenditure or Encumbrance* to the Administrative Director of the Courts to use \$363,120 in local Courthouse Construction Funds (CCF) to cover the cost of certain capital projects that benefit the County and Court.

Dear Board Members:

Government Code section 70404 requires that counties obtain approval of the State Administrative Director of the Courts for any expenditure or encumbrance of funds from the county Courthouse Construction Fund (CCF) established pursuant to section 76100. Moreover, in accordance with provisions of the Trial Court Funding Act, the County and Court executed a Trial Court Funding Agreement on August 30, 2005 that describes the local understanding of how expenditures will be made from CCF. In Article XI of that Agreement, County and Court agreed to confer about the use of CCF for facility enhancements including court security and safety modifications. The Court and County are seeking your authorization to obtain approval from the Administrative Director of the Courts to use local CCF to defray costs of the following projects.

*Hall of Justice Elevator Renovation*

In 2005, the County embarked on an elevator renovation project in the Hall of Justice that benefited County departments and the Court. The Court agreed to contribute to this renovation in the amount of \$108,716. This amount represents 28.4% of the total cost, which is the Court's pro rata share of occupancy in the Hall of Justice.

CA-4F

*Courthouse Security Architectural Design and Construction*

In July 2006, the Court launched a security screening program on the Court Floor of the Hall of Justice. The County procured architectural services and a general contractor to make permanent modifications to the Court Floor to support the security screening program. The Frank Lloyd Wright Conservancy Commission has reviewed and approved the design of these modifications. The cost of architectural services, paid to William Schwarz, AIA, was \$16,000. On November 21, 2006, your Board awarded the construction contract to Murray Builders in the amount of \$204,300, including contract contingency.

*Soundproofing Tiles for the Inmate Corridor*

The Sheriff's Office recommends the installation of soundproof tiles on the floor of the inmate corridor, connecting the jail to the holding cells in the courthouse. The cost of materials only is \$9,104 and the installation will be completed by jail inmates, under close supervision.

*Enclosure of the Bailiff's Station at Room C-24*

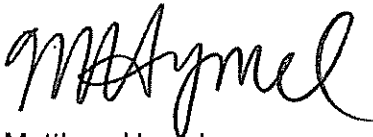
The Sheriff's Office also recommends the enclosure of the public entry point to the protected judicial corridor at Room C-24. At this entrance, the Sheriff's Office proposes a full height door and glazing to impede the public from entering the judicial corridor without specific authorization from Sheriff's Office staff at that entrance. The cost of this modification, including carpentry and glazing, is estimated at \$25,000.

**FISCAL IMPACT:**

There is no financial impact to the County for these expenditures, as the Courthouse Construction Fund may only be used for statutorily designated purposes and at the discretion of the Administrative Director of the Courts.

<b>REVIEWED BY:</b>	<input type="checkbox"/>	Auditor Controller	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	County Counsel	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,



Matthew Hymel  
County Administrator



Kim Turner  
Court Executive Officer