

DRAFT

REGULAR MEETING OF THE MARIN COUNTY BOARD OF SUPERVISORS TO CONSIDER THE PROPOSED 2006-07 BUDGET HELD MARCH 27, 2006, AT 1:06 P.M.

Roll Call Present: Supervisor McGlashan; Supervisor Brown (present at 1:16 p.m.); Supervisor Kinsey; Supervisor Murray; Supervisor Adams

The Board convened the Special Meeting to conduct a Budget Planning Workshop to discuss FY 2006-07 Departmental Budgets and Performance Plans.

OPENING STATEMENTS

Supervisor Adams announced that Supervisor Murray is absent due to a death in the family and expressed the Board's condolences.

PUBLIC COMMENT

No members of the public addressed the Board at this time.

COUNTY ADMINISTRATOR OPENING PRESENTATION AND BUDGET UPDATE

County Administrator Matthew Hymel briefly outlined the format for the budget planning workshop. Mr. Hymel advised that the purpose of the workshop is to provide a FY 2006-07 budget update, to review and discuss department performance plans, to review and discuss department Pilot Measurement Programs, to receive feedback from the public and the Board of Supervisors, and to identify the Board's program priorities to provide further guidance for the development of the FY 2006-07 Proposed Budget.

Mr. Hymel noted that staff has worked to incorporate the County's organizational development efforts into the budget process and acknowledged the efforts of his staff, as well as all County department heads and their staff.

Mr. Hymel also advised that Marin County was recently awarded the "Distinguished Budget Presentation Award" from the Government Finance Officers Association ("GFOA"), noting that only five counties in California received this award.

Principal Administrative Analyst Samantha Klein provided a brief overview of the County's last three budget years, noting that the reduction in workforce of over 50 positions and other cost saving strategies reduced the County's reliance on the fund balance.

Ms. Klein also presented projections for FY 2006-07 in terms of revenue, position growth, and department budget requests.

(Supervisor Brown present at 1:16 p.m.)

Mr. Hymel advised that the biggest challenge during the upcoming budget process will be reviewing department requests for new positions.

Mr. Hymel briefly described the overall goals of the budget process, including maintenance of the County's structural balance over the long term, conversion of the current department budget structure into the new program-based structure with the Enterprise Resource Planning ("ERP") system, continued implementation of Managing For Results ("MFR") program, with the focus on developing performance measurements, and the continued use of the Budget Guiding Principles.

Mr. Hymel spoke about next steps and a timeline for the budget process.

Administrative Analyst Matthew Bronson presented an overview of the MFR program, Department Performance Plans and the selection process and performance measurements of MFR Pilot Programs.

Board members and staff spoke about the use of internal metrics to monitor progress towards stated goals and the ability to measure levels of service for state and federally mandated programs.

PUBLIC SAFETY DEPARTMENTS

Child Support Services

Child Support Services Director Keith Pepper briefly summarized the Department's performance plans, goals, objectives, and initiatives and spoke about the challenges of increasing department performance while operating with a 23% reduction in state funding over the last four years.

Board members and staff spoke about the importance of employee appreciation programs to counter increased workload.

Coroner

Coroner Kenneth Holmes briefly summarized the Department's performance plans, goals, and objectives. Mr. Holmes also discussed the need for the County to have a separate morgue facility and spoke about the status of efforts in that regard.

District Attorney

District Attorney Ed Berberian briefly summarized the Department's performance plans, goals, and objectives. Mr. Berberian also spoke about some of the Department's priority initiatives, including Victim Assistance Services and the Elder Abuse Program.

(Supervisor Kinsey absent at 2:11 p.m.)

Board members and staff spoke about department restructuring to allow for separate accounting of pilot program results, grant funds available for Victim Assistance Services, priorities for therapeutic and restorative justice, collaboration with the Sheriff's Department and the Legal Self-Help Center, and the implementation of alternative sentencing programs.

PUBLIC COMMENT (CONTINUED)

(Supervisor Kinsey present at 2:35 p.m.)

Three representatives of the Marin affiliate of the National Alliance on Mental Illness ("NAMI") urged the Board to support the Support and Treatment After Release ("STAR") Program sufficient to maintain and expand services for FY 2006-07 and beyond.

(Supervisor Brown absent at 2:42 p.m.)

Fire

Fire Chief Ken Massucco briefly summarized the Department's performance plans, goals, objectives, and initiatives. Mr. Massucco also spoke about the Department's Fire Suppression Pilot Program to reduce levels of hazardous materials by 5%, thereby decreasing the risk of a wildland fire.

Board members and staff discussed net County costs of Emergency Medical Services and ways to create more revenue.

(Supervisor Brown present at 2:52 p.m.)

Board members expressed support for employee health and wellness programs and the creation of an ongoing equipment replacement program.

Probation

Chief Probation Officer William Burke gave a brief overview of the Department's programs including the Department's Pilot Measurement Program - Adult Supervision Services. Mr. Burke concluded his remarks by noting the importance of reducing recidivism, maximizing staff training and development, and developing the "community justice" concept.

Board members and staff briefly commented on a variety of issues including adult services funding, adult offender job resources, jail alternatives, and measurement of recidivism rates.

(Supervisor McGlashan absent at 3:30 p.m.)

Public Defender

Public Defender Joe Spaeth gave a brief overview of the Department's performance plans and briefly described the Department's Pilot Measurement Program - Restoration of Rights. Mr. Spaeth noted a few challenges including implementation of the County's new financial system and a new case management system.

Mr. Spaeth expressed enthusiasm regarding participation in development of a Community Justice Strategic Plan that would include Marin communities and use restorative principles.

(Supervisor McGlashan present at 3:35 p.m.)

Board members and staff discussed the issue of arraignment and legal representation.

Sheriff

Sheriff Robert Doyle briefly summarized the Department's key issues and challenges including the increased levels of service, gang activity and related crime issues, and balancing daily operations and staffing. Sheriff Doyle gave a brief description of the Sheriff Department's Pilot Measurement program - Patrol Services and stated that the Patrol Service Division strives to provide a high level of public service to ensure safe and healthy neighborhoods.

(Supervisor Kinsey absent at 3:48 p.m.)

Board members and staff discussed several issues including traffic control, jail healthcare costs, and alternative sentencing programs.

(Supervisor Kinsey present at 3:55 p.m.)

(Supervisor Murray present at 4:00 p.m.)

Department of Public Works

(Supervisor Brown absent at 4:05 p.m.)

Public Works Director Farhad Mansourian thanked the Board for their support and acknowledged staff.

Mr. Mansourian briefly described Department goals, objectives, and initiatives and summarized several key issues and challenges including watershed planning, reversing the deterioration of roads and infrastructure, and restructuring the Transit District.

Mr. Mansourian briefly reported on three Public Works Pilot programs - Road Maintenance, Waste Management, and Building Maintenance.

Board members and staff discussed several issues including the number of requests for Budget Change Proposals ("BCP") for new-hire full time employees, County Waste Management cost, and road maintenance.

Supervisor McGlashan announced that a workshop regarding zero waste issues and strategies will be held on April 18, 2006, at 6:30 p.m. in the Board Chambers.

The Board recessed at 4:40 p.m. to Tuesday, March 28, 2006, at 1:30 p.m.

SINE DIE

PRESIDENT

ATTEST:

CLERK