

January 9, 2007

Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94901

SUBJECT: 3-Year Master Fee for Service Contract For Marin Mental Health Plan, Provider Contracts Under \$25,000 Each - FY 2006-2007 Through FY 2008-2009 (\$900,000)

RECOMMENDATION:

1. Approve proposed master contract for \$300,000 per year to apply to fee for service contracts less than \$25,000 each, with Marin Mental Health Plan providers who provide services to Medi-Cal clients.
2. Authorize the Director of the Department of Health and Human Services to approve contracts pursuant to this master agreement.

SUMMARY:

The implementation of the SAP system has required a variety of changes in the County's contract accountings procedures. Staff from HHS, the CAO's office and from the Auditor's Office have developed the proposed "master contract" process in order to ensure the continued effective and timely delivery of services in areas where client needs vary over the course of a fiscal year. The proposed master contract process is consistent with the practices in other counties, including Alameda, Sonoma and San Luis Obispo.

Under the proposed arrangement, the Board approves the attached Master Contract and authorizes the Director of Health and Human Services to sign identical contracts with providers on the attached list, and additional providers whose services might become necessary in the future. The Director will advise the CAO's office quarterly of any additions or deletions of contractors under the Master Contract.

The total amount of the proposed 3-year master contract is \$900,000 or \$300,000 per fiscal year; the sum of the individual contracts will at no time be greater than this amount. Also note that the proposed master contract does not allow for a waiver of the County's insurance requirements; if a contractor seeks such a waiver, the Department will need to get the specific approval of the Risk Manager and the signature of the CAO (for contracts under \$25,000 each) or of the Board (for contracts greater than \$25,000).

COMMUNITY IMPACT:

Approval of the proposed master contract arrangement will allow the Marin Mental Health Plan to continue to provide mental health services in a manner that can best be adapted to changing patient needs.

FISCAL IMPACT:

Funds for this request are budgeted in Fund Center 1000044000. A purchase requisition for each contract provider on the attached list has been entered in SAP. The amount of each requisition will be adjusted as needed throughout the fiscal year based on actual utilization of services. The total amount of all requisitions equal \$300,000 for FY 06/07. There is no increase in net county cost.

Respectfully submitted,

Larry Meredith, PhD
Director

SAP Document No. : see attached list