

**MARIN COUNTY OPEN SPACE DISTRICT  
STANDARD SHORT FORM CONTRACT**

Contract Log# **07-6300-13**

**THIS AGREEMENT** is made and entered into this 5<sup>th</sup> day of **DECEMBER, 2006** by and between the MARIN COUNTY OPEN SPACE DISTRICT, hereinafter referred to as "District" and **LSA ASSOCIATES, INC.**, hereinafter referred to as "Contractor."

**RECITALS:**

**WHEREAS**, District desires to retain a person or firm to provide the following services: **consulting services regarding habitat on Ring Mountain**; and

**WHEREAS**, Contractor warrants that it is qualified and competent to render the aforesaid services;

**NOW, THEREFORE**, for and in consideration of the agreement made, and the payments to be made by District, the parties agree to the following:

**1. SCOPE OF SERVICES:**

Contractor agrees to provide all of the services described in **Exhibit "A"** attached hereto and by this reference made a part hereof.

**2. FURNISHED SERVICES:**

The District agrees to:

- A. Guarantee access to and make provisions for the Contractor to enter upon public and private lands as required to perform their work.
- B. Make available all pertinent data and records for review.
- C. Provide general bid and contract forms and special provisions format when needed.

**3. FEES AND PAYMENT SCHEDULE:**

The fees and payment schedule for furnishing services under this Contract shall be based on the rate schedule which is attached hereto as **Exhibit "B"** and by this reference incorporated herein. Said fees shall remain in effect for the entire term of the Contract.

Contractor shall provide District with his/her/its Federal Tax I.D. number prior to submitting the first invoice.

**4. MAXIMUM COST TO DISTRICT:**

In no event will the cost to District for the services to be provided herein exceed the maximum sum of **\$ 60,000.00** including direct non-salary expenses.

**5. TIME OF AGREEMENT:**

This Agreement shall commence on **December 5, 2006**, and shall terminate on **December 1, 2007**. Certificate(s) of Insurance must be current on day Contract commences and if scheduled to lapse prior to termination date, must be automatically updated before final payment may be made to Contractor. The final invoice must be submitted within 30 days of completion of the stated scope of services.

**6. INSURANCE:**

All required insurance coverages shall be substantiated with a certificate of insurance and must be signed by the insurer or its representative evidencing such insurance to District. The general liability policy shall be endorsed naming the County of Marin and the Marin County Open Space District as an additional insured. The certificate(s) of insurance and required endorsement shall be furnished to the District prior to commencement of work. Each certificate shall provide for thirty (30) days advance notice to the District of any cancellation in coverage. Said policies shall remain in force through the life of this Contract and shall be payable on a per occurrence basis only, except those required by paragraph 6.4. a. and b. which may be provided on a claims-made basis consistent with the criteria noted therein.

Nothing herein shall be construed as a limitation of Contractor's liability, and Contractor shall indemnify and hold the District, its employees, officers, and agents, harmless and defend the District against any and all claims, damages, losses and expense that may arise by reason of the Contractor's negligent actions or omissions. District agrees to timely notify Contractor of any negligence claim.

Failure to provide and maintain the insurance required by this Contract will constitute a material breach of the agreement. In addition to any other available remedies, District may suspend payment to the Contractor for any services provided during any time that insurance was not in effect and until such time as the Contractor provides adequate evidence that Contractor has obtained the required coverage.

A request for a waiver of any of the following insurance requirements must be set forth on **Exhibit "C"** attached hereto. A waiver must address reduced amounts of coverage or the type of coverage waived entirely.

### 6.1 GENERAL LIABILITY

The Contractor shall maintain a commercial general liability insurance policy in an amount of no less than one million dollars (\$1,000,000.00). The District shall be named as an additional insured on the commercial general liability policy and the Certificate of Insurance shall include an additional endorsement page. (see sample form: ISO - CG 20 10 11 85).

☐ Insurance Reduction or Waiver of Coverage Requested (Exhibit "C")

### 6.2 AUTO LIABILITY

Where the services to be provided under this Contract involve or require the use of any type of vehicle by Contractor in order to perform said services, Contractor shall also provide comprehensive business or commercial automobile liability coverage including non-owned and hired automobile liability in the amount of one million dollars (\$1,000,000.00).

☐ Insurance Reduction or Waiver of Coverage Requested (Exhibit "C")

### 6.3 WORKERS' COMPENSATION

The Contractor acknowledges that it is aware of the provisions of the Labor Code of the State of California which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and it certifies that it will comply with such provisions before commencing the performance of the work under this Contract. If Contractor has employees, a copy of the certificate evidencing such insurance or a copy of the Certificate of Consent to Self-Insure shall be provided to District prior to commencement of work.

☐ Insurance Reduction or Waiver of Coverage Requested (Exhibit "C")

### 6.4 OTHER INSURANCES

Contractor may be required to carry additional insurance based upon the nature of the work to be performed (scope of services). For each additional required insurance, a corresponding certificate of insurance must be provided. Claims-made policies must have a retroactive date either prior to the effective date of the Contract or the beginning of the Contract work. Claims-made coverage must extend a minimum of twelve (12) months beyond completion of Contract work or end of current Contract, whichever is later. If coverage is cancelled or non-renewed, and not replaced with another claims made policy with a retroactive date prior to the Contract effective date, the Contractor must purchase extended reporting coverage for a minimum of twelve (12) months beyond completion of Contract work. Contractor shall maintain a policy limit of not less than one million dollars (\$1,000,000) per incident, with a deductible or self-insured retention not to exceed \$2,500 unless approved by the District.

6.4.a Professional Liability Insurance.....☐ (check box if required)

*\*Deductibles greater than \$2,500 require Insurance Reduction/Waiver form (Exhibit "C") to be completed.*

6.4.b Maritime Insurance.....☐ (check box if required)

### 7. NONDISCRIMINATORY EMPLOYMENT:

Contractor and/or any permitted subcontractor, shall not unlawfully discriminate against any individual based on race, color, religion, nationality, sex, sexual orientation, age or condition of disability. Contractor and/or any permitted subcontractor understands and agrees that Contractor and/or any permitted subcontractor is bound by and will comply with the nondiscrimination mandates of all Federal, State and local statutes, regulations and ordinances.

### 8. SUBCONTRACTING:

The Contractor shall not subcontract nor assign any portion of the work required by this Contract without prior written approval of the District except for any subcontract work identified herein. If Contractor hires a subcontractor under this Agreement, Contractor shall require subcontractor to provide and maintain insurance coverage(s) identical to what is required of Contractor under this Agreement and shall require subcontractor to name Contractor as additional insured under this Agreement. It shall be Contractor's responsibility to collect and maintain current evidence of insurance provided by its subcontractors and shall forward to the District evidence of same.

### 9. ASSIGNMENT:

The rights, responsibilities and duties under this Contract are personal to the Contractor and may not be transferred or assigned without the express prior written consent of the District.

### 10. LICENSING AND PERMITS:

The Contractor shall maintain the appropriate licenses throughout the life of this Contract. Contractor shall also obtain any and all permits which might be required by the work to be performed herein.

**11. BOOKS OF RECORD AND AUDIT PROVISION:**

Contractor shall maintain on a current basis complete books and records relating to this Contract. Such records shall include, but not be limited to, documents supporting all bids, all income and all expenditures. The books and records shall be original entry books with a general ledger itemizing all debits and credits for the work on this Contract. In addition, Contractor shall maintain detailed payroll records including all subsistence, travel and field expenses, and canceled checks, receipts and invoices for all items. These documents and records shall be retained for at least five years from the completion of this Contract. Contractor will permit District to audit all books, accounts or records relating to this Contract or all books, accounts or records of any business entities controlled by Contractor who participated in this Contract in any way. Any audit may be conducted on Contractor's premises or, at District's option, Contractor shall provide all books and records within a maximum of fifteen (15) days upon receipt of written notice from District. Contractor shall refund any monies erroneously charged.

**12. TITLE:**

Any and all documents, information and reports concerning this project prepared by the Contractor, shall be the property of the District. The Contractor may retain reproducible copies of drawings and copies of other documents. In the event of the termination of this Contract, for any reason whatsoever, Contractor shall promptly turn over all information, writing and documents to District without exception or reservation.

**13. TERMINATION:**

- A. If the Contractor fails to provide in any manner the services required under this Contract or otherwise fails to comply with the terms of this Contract or violates any ordinance, regulation or other law which applies to its performance herein, the District may terminate this Contract by giving five (5) calendar days written notice to the party involved.
- B. The Contractor shall be excused for failure to perform services herein if such services are prevented by acts of God, strikes, labor disputes or other forces over which the Contractor has no control.
- C. Either party hereto may terminate this Contract for any reason by giving thirty (30) calendar days written notice to the other parties. Notice of termination shall be by written notice to the other parties and be sent by registered mail.
- D. In the event of termination not the fault of the Contractor, the Contractor shall be paid for services performed to the date of termination in accordance with the terms of this Contract so long as proof of required insurance is provided for the periods covered in the Contract or Amendment(s).

**14. RELATIONSHIP BETWEEN THE PARTIES:**

It is expressly understood that in the performances of the services herein, the Contractor, and the agents and employees thereof, shall act in an independent capacity and as an independent contractor and not as officers, employees or agents of the District. Contractor shall be solely responsible to pay all required taxes, including but not limited to, all withholding social security, and workers' compensation.

**15. AMENDMENT:**

This Contract may be amended or modified only by written agreement of all parties.

**16. ASSIGNMENT OF PERSONNEL:**

The Contractor shall not substitute any personnel for those specifically named in its proposal unless personnel with substantially equal or better qualifications and experience are provided, acceptable to District, as is evidenced in writing.

**17. JURISDICTION AND VENUE:**

This Contract shall be construed in accordance with the laws of the State of California and the parties hereto agree that venue shall be in Marin County, California.

**18. INDEMNIFICATION:**

Contractor agrees to indemnify, defend, and hold District, its employees, officers, and agents, harmless from any and all liabilities including, but not limited to, litigation costs and attorney's fees arising from any and all claims and losses to anyone who may be injured or damaged by reason of Contractor's willful misconduct or negligent performance of this Contract. Nothing herein shall be construed as a limitation of Contractor's liabilities.

**19. COMPLIANCE WITH APPLICABLE LAWS:**

The Contractor shall comply with any and all Federal, State and local laws and resolutions (including, but not limited to the County of Marin Nuclear Free Zone, Living Wage Ordinance, and Resolution #2005-97 of the Board of Supervisors prohibiting the off-shoring of professional services involving employee/retiree medical and financial data) affecting services covered by this Contract. Copies of any of the above-referenced local laws and resolutions may be secured from the District's contact person referenced in paragraph 20.

NOTICES below.

**20. NOTICES:**

This Contract shall be managed and administered on District's behalf by the Department Contract Manager named below. All invoices shall be submitted and approved by this Department and all notices shall be given to District at the following location:

Contract Manager:	Mischon Martin
Contract Coordinator:	Kris Goodman Adona
Dept./Location:	Parks and Open Space
	3501 Civic Center Dr., Room 415
	San Rafael, CA 94903
Telephone No.:	415 / 499-6405 (Martin)
	415 / 499-6387 (Adona)

Notices shall be given to Contractor at the following address:

Contractor:	LSA Associates, Inc.
	Attention: Eva Buxton
Address:	157 Park Place
	Point Richmond, CA 94801
Telephone No.:	510 / 236-6810

**21. ACKNOWLEDGEMENT OF EXHIBITS****CONTRACTOR'S INITIALS**

<b><u>EXHIBIT A.</u></b>	<input checked="" type="checkbox"/> <b><u>Scope of Services</u></b>
<b><u>EXHIBIT B.</u></b>	<input checked="" type="checkbox"/> <b><u>Fees and Payment</u></b>
<b><u>EXHIBIT C.</u></b>	<input type="checkbox"/> <b><u>Insurance Reduction/Waiver</u></b>

IN WITNESS WHEREOF, the parties have executed this Contract on the date first above written.

**APPROVED BY  
MARIN COUNTY OPEN SPACE DISTRICT:**

By: \_\_\_\_\_  
SUSAN ADAMS  
PRESIDENT, BOARD OF DIRECTORS

**CONTRACTOR:**

**ATTEST:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_

By: \_\_\_\_\_  
SECRETARY

**COUNTY COUNSEL REVIEW AND APPROVAL (Only required if any of the noted reason(s) applies)**

**REASON(S) REVIEW:**

- ☒ Contract Requires Board of Directors' Approval
- ☐ Standard Short Form Content Has Been Modified
- ☐ Optional Review by County Counsel at Department's Request

County Counsel: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT "A"**  
**SCOPE OF SERVICES (required)**

**Task 1 - Project Initiation**

Contractor shall meet with the District staff to plan implementation of the project. Project goals shall be refined. Contractor shall prepare and deliver to District a work plan with project phases, task list, milestones and schedule. Within the context of preparing the work plan, Contractor and District shall refine certain work plan elements, including but not limited to:

- Determining how to monitor the special-status plants and habitats
- Use of performance standards to measure success.
- Formatting report and target dates for completion
- Formatting GIS/database information

**Task 2 - Evaluate Existing Data and Plans**

Contractor shall review existing literature and management plans pertaining to Ring Mountain. Documents to be reviewed include but are not limited to: *Ring Mountain Preserve Management Guide* (TNC 1996), *Recovery Plan for Serpentine Soil Species of the San Francisco Bay Area* (U.S. Fish and Wildlife Service 1998), and other sources to be provided by the District.

Contractor shall review the list of species assembled by Ellman, *et al.* – *Ring Mountain Preserve, The Nature Conservancy 1969-1993*, and updated lists by the California Native Plant Society, as well as a list maintained by Ms. Buxton. In addition, *Consultant's Report Natural Communities, Rare and Invasive Plants of Ring Mountain* (Fiedler 1983-1984) shall be compared to the mapped information in the California Natural Diversity Data Base and Contractor's knowledge of the distribution of the special-status species. Information on the distribution of invasive species shall be compared to the GIS layers produced by the District. This information shall serve as a baseline for mapping plant communities and other biological resources on the Preserve.

Based on the sources mentioned above, Contractor shall create updated GIS layers and maps of all vegetation, soil, special-status species, noxious weeds and other biological data into MCOSD GIS compatible format. Report # 1 shall include a summary of the accuracy of the existing plans, analysis of relevant habitat management research, and recommendations for changes or additions to the management of Ring Mountain.

**Task 3 - Inventory and GPS Mapping of Preserve**

Contractor shall conduct appropriately-timed surveys of Ring Mountain throughout the year to update the location of existing biological resources and the location of serpentine soils and other geological and soil resources of interest. Botanical surveys for special-status plants shall start in March or April and continue through June in order to cover the peak blooming periods of the rare plants. The following special status plants shall be Included in the survey:

- Tiburon mariposa lily (*Calochortus tiburonensis*) – Federally- and State-listed as threatened;
- Tiburon Indian paintbrush (*Castilleja affinis* ssp. *neglecta*) – Federally-listed as endangered; State-listed as threatened; and,
- Marin western (dwarf) flax (*Hesperolinon congestum*) – Federally- and State-listed as threatened.
- Oakland star tulip (*Calochortus umbellatus*) – CNPS List 4;
- Tiburon buckwheat (*Eriogonum luteolum* ssp. *caninum*) – CNPS List 3; and,
- Serpentine reed grass (*Calamagrostis ophitidis*) – CNPS List 4.
- Tiburon microblind harvestman (*Microcina tiburona*)
- Serpentine bunchgrass grassland; and,
- Coastal terrace prairie.
- showy Indian clover (*Trifolium amoenum*)

Contractor shall use GPS equipment, with sub-meter accuracy, to accurately map the boundaries of these species on Ring Mountain.

The vegetation of Ring Mountain including serpentine bunchgrass, coastal terrace prairie, and sensitive wetlands and watercourses, shall also be mapped using GPS equipment in the field and aerial photographs. Other types of vegetation to be mapped shall include the oak-bay woodland, coyote brush scrub, non-native grassland, and any other vegetation type occurring on Ring Mountain

In addition, Contractor shall identify the on-going impacts to those resources. This would include impacts of non-native plants, ecological succession, and public use.

Contractor shall identify and map non-native plants, including those considered "noxious" by the California Invasive Plant Council (Cal IPC). Contractor understands District currently has maps on file showing the distribution of weeds on Ring Mountain. Contractor shall update those maps based on our current knowledge of weeds locations and on surveys conducted in conjunction with the special-status species surveys.

Contractor shall additionally follow-up with new infestations of purple starthistle (*Centaurea calcitrapa*), Pampas grass (*Cortaderia jubata*), Himalayan blackberry (*Rubus discolor*), Harding grass (*Phalaris aquatica*), Italian wildrye (*Lolium multiflorum*), yellow starthistle (*Centaurea solstitialis*), bull thistle (*Cirsium vulgare*), hairy cat's-ear (*Hypochoeris radicata*), and the French broom (*Cytisus monspessulanus*) that occur on the property of the City of Tiburon and may have colonized adjacent areas of the Preserve.

Contractor shall study the potential ecological succession of shrubs and trees such as Coyote brush (*Baccharis pilularis*), toyon (*Heteromeles arbutifolia*), and coast live oak (*Quercus agrifolia*) by mapping with GPS equipment and aerial photographs. Boundaries between vegetation types shall be determined by the relevé procedure in which the line between two vegetation types shall be established where the dominant plants of one community give way to the dominant plants of the adjacent community. All mapping shall be incorporated as updated GIS layers compatible with District GIS files. Metadata provided with the GIS layers shall meet District standards and explain the purpose of the layer, projection, accuracy, method of preparation, and all attributes associated with the layer.

GIS maps shall show the location of critical core areas of high biological value, the linkages of these core areas to other habitat areas on Ring Mountain, or linkages to habitat areas adjacent to Ring Mountain. Contractor shall examine the General Plans and other relevant documents of the City of Corte Madera and the Town of Tiburon to determine if any adjacent undeveloped areas shall remain as open space and provide the possibility for wildlife corridors or linkages between core areas on Ring Mountain and adjacent City or Town open space. Priority conservation areas and priority restoration areas shall also be identified on GIS maps based on the results of the inventory.

Contractor shall provide to the District updated GIS layers, project files, database files, and metadata.

#### **Task 4 - Impact Assessment**

Contractor shall assess impacts to sensitive natural resources on the Preserve based on the results of the inventory, existing management procedures, and other pertinent information. Such information shall include previous observations of impacts to sensitive areas by Ms. Buxton and Dr. Kellner. Contractor shall evaluate impacts caused especially by non-native plants, occurrence of informal trails and short-cuts, trampling by hikers and dogs, on-going succession of grassland to scrub and woodland.

Serpentine outcrops/soils shall be investigated at a higher level of effort than other areas and shall be called out as core areas to potentially receive more intensive monitoring and enhancement than relatively common habitats. Riparian vegetation along the streams on the north side of Ring Mountain shall also be carefully evaluated.

Contractor shall develop protection strategies for the sensitive resources of Ring Mountain including rare plants, the Tiburon microblind harvestman, serpentine habitat supporting other serpentine-adapted species, coastal terrace prairie, wetlands, streams, and other sensitive areas. Results of these impact analyses and protection strategies shall be detailed in Report # 2.

#### **Task 5 - Establish Long-Term Monitoring Plots and Other Technical Options**

Contractor shall devise long-term monitoring strategies that will assist District in assessing impacts to sensitive habitat areas including those areas supporting special-status species.

Contractor shall include recommendations of materials to be used to establish the plots, methods of maintaining plots or transects for long-term monitoring, types of data sheets to use, size of monitoring plots and/or length of transects, manner of selecting and establishing the plots, type of data to collect, etc.

**Monitoring Approach.** Where populations of rare species are sufficiently extensive and homogeneous, Contractor shall establish permanent transects with several quadrats along each transect. Greater accuracy in recording change in populations over time is possible when the same sites and individual plants can be sampled repeatedly, if the plant monitored is a perennial species. First-year data shall be used as a baseline for which changes in density, frequency, cover, vigor, survivorship, flowering, seed-set, and recruitment can be compared. Qualitative data shall also be collected during the quadrat sampling, such as the occurrence of other native species, herbivory, or invasion by non-native species. Contractor shall use the combination of the quantitative and qualitative data to provide information on how to address threats to the special-status species and their habitats and in designing a response to the threats.

Weedy species that threaten sensitive resources on the Preserve shall also be monitored using the methods described below.

**Sampling Timing.** Contractor shall conduct the first year's monitoring, thereafter District shall do the monitoring.

**Transects.** Contractor shall place transects within areas supporting the species to be monitored (pre-selected transect area). The length and direction of the transect shall be determined when such areas have been located during the first visit. Permanent stakes (re-bar) shall be placed at each endpoint of the transect. The location of the stakes shall be recorded using a GPS receiver (sub-meter accuracy). A metric tape measure shall be stretched between the two stakes of the transect. A random numbers table shall be used to locate quadrats along the tape. These numbers shall be kept on data sheets for future years' monitoring efforts to ensure that the

same area (quadrat) is monitored each year. Depending on the species, the quadrat size shall be one square meter (1 m<sup>2</sup>) or half a square meter (0.5 m<sup>2</sup>). Data sheets with parameters to be measured for each species shall be provided by Contractor.

Where transects of plots do not adequately estimate the population to be monitored, Contractor shall establish larger plots and all plants within this plot shall be counted. Other monitoring methods shall be used where small, isolated groups of target species do not lend themselves to being monitored along permanent transects. Small colonies of plants or individual plants shall be evaluated; parameters assessed shall include the number of plants present, plant phenology (developmental stage), area of occurrence, and other characteristics as determined during monitoring.

Contractor shall write Report # 3 that includes a description of the monitoring program including plot specifications, sample data sheets, and data collection protocols for each of the species monitored. This report shall also include the results of the field work for the baseline habitat inventory.

#### ***Task 6 - Informational Meetings, Workshop, and Presentations***

Contractor shall present the project results at one meeting of the Marin County Board of Supervisors and one meeting of the Marin County Parks and Open Space Commission. Contractor shall create a power point presentation for these meetings that can later be used by District staff for other presentations. The content of these presentations shall be developed in consultation with the District.

#### ***Task 7 - Deliverables***

Contractor shall prepare a single technical report discussing the results of tasks 2 through 5 upon District concurrence. This technical report shall include an updated discussion of the special-status species and sensitive resources on Ring Mountain including their location. It shall also include a discussion of on-going impacts and a map of the location of those impacts.

The technical report shall evaluate the current management practices on and adjacent to Ring Mountain as described in the management plan drafted by TNC and the other materials reviewed for Task 2. The effects of those management actions on the sensitive resources of Ring Mountain and enhancement strategies to lessen or eliminate any on-going impacts shall be discussed and included in the document.

The technical report shall conclude with a section outlining the monitoring methods employed and a summary of the results after one year of monitoring. This summary shall provide a baseline that serves as a comparison for data collected in subsequent years.

The report shall be a "living document" that shall adapt to the changing circumstances that occur on Ring Mountain. Monitoring protocols and recommended enhancement strategies shall be provided in the schedule for ease of implementation. Performance standards shall provide a gauge on the success of the enhancement strategies at improving the habitat on Ring Mountain. This report shall be designed to serve as a template to use for other Marin County open space areas.

Updated GIS layers compatible with the District GIS files shall be provided for sensitive resources. Contractor shall update the District's GIS information on the distribution of weeds.

**EXHIBIT "B"**  
**FEES AND PAYMENT SCHEDULE (required)**

**Task 1: Project Initiation**

Laura Lafler	6 hours @ \$145.00	\$ 870.00
Clinton Kellner	6 hours @ \$135.00	\$ 810.00
Eva Buxton	6 hours @ \$90.00	\$ 540.00
<b>Total Task 1</b>		<b>\$ 2,220.00</b>

**Task 2: Evaluate Existing Data and Plans**

Laura Lafler	1 hour @ \$145.00	\$ 145.00
Clinton Kellner	10 hours @ \$135.00	\$ 1,350.00
Eva Buxton	16 hours @ \$90.00	\$ 1,440.00
Gregory Gallagher	24 hours @ \$85.00	\$ 2,040.00
GIS Specialist	8 hours @ \$70.00	\$ 560.00
<b>Total Task 2</b>		<b>\$ 5,535.00</b>

**Task 3: Inventory and Mapping of Preserve**

Laura Lafler	1 hour @ \$145.00	\$ 145.00
Clinton Kellner	16 hours @ \$135.00	\$ 2,160.00
Eva Buxton	70 hours @ \$90.00	\$ 6,300.00
Gregory Gallagher	8 hours @ \$85.00	\$ 680.00
GIS Specialist	40 hours @ \$70.00	\$ 2,800.00
<b>Total Task 3</b>		<b>\$12,085.00</b>

**Task 4: Impact Assessment**

Laura Lafler	1 hour @ \$145.00	\$ 145.00
Clinton Kellner	8 hours @ \$135.00	\$ 1,080.00
Eva Buxton	20 hours @ \$90.00	\$ 1,800.00
GIS Specialist	16 hours @ \$70.00	\$ 1,120.00
<b>Total Task 4</b>		<b>\$ 4,145.00</b>

**Task 5: Monitoring Plots**

Laura Lafler	1 hour @ \$145.00	\$ 145.00
Eva Buxton	112 hours @ \$90.00	\$10,080.00
Botanist	32 hours @ \$70.00	\$ 2,240.00
GIS Specialist	8 hours @ \$70.00	\$ 560.00
<b>Total Task 5</b>		<b>\$13,025.00</b>

**Task 6: Informational Meetings, Presentations**

Laura Lafler	8 hours @ \$145.00	\$ 1,160.00
Eva Buxton	24 hours @ \$90.00	\$ 2,160.00
Word Processing	6 hours @ \$70.00	\$ 420.00
<b>Total Task 6</b>		<b>\$ 3,740.00</b>



**Task 7: Technical Reports****Task 2 Report**

Laura Lafler	4 hours @ \$145.00	\$ 580.00
Clinton Kellner	4 hours @ \$135.00	\$ 540.00
Eva Buxton	16 hours @ \$90.00	\$ 1,440.00
Graphics	3 hours @ \$90.00	\$ 270.00
Word Processing	2 hours @ \$70.00	\$ 140.00
<b>Total Task 2 Report</b>		<b>\$ 2,970.00</b>

**Task 4 Report**

Laura Lafler	4 hours @ \$145.00	\$ 580.00
Clinton Kellner	8 hours @ \$135.00	\$ 1,080.00
Eva Buxton	24 hours @ \$90.00	\$ 2,160.00
Graphics	3 hours @ \$90.00	\$ 270.00
Word Processing	2 hours @ \$70.00	\$ 140.00
<b>Total Task 4 Report</b>		<b>\$ 4,230.00</b>

**Task 5 Report**

Laura Lafler	8 hours @ \$145.00	\$ 1,160.00
Clinton Kellner	20 hours @ \$135.00	\$ 2,700.00
Eva Buxton	56 hours @ \$90.00	\$ 5,040.00
Graphics	4 hours @ \$90.00	\$ 360.00
Word Processing	4 hours @ \$70.00	\$ 280.00
<b>Total Task 5 Report</b>		<b>\$ 9,540.00</b>

**Microblind Harvestman Inventory** **\$ 1,500.00**

**Direct Expenses, travel, supplies, equipment use** **\$ 1,000.00**

**Total Estimated Fees** **\$59,990.00**

**Maximum cost of contract not to exceed: \$60,000.00**