

December 5, 2006

Marin County Flood Control and Water Conservation District
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Professional Services Agreement with ShelterBelt Builders Inc. for Habitat Mitigation and Monitoring Services for the Novato Creek Flood Control Project-Phase VIII, not to exceed \$137,634

Dear Board Members:

RECOMMENDATION: Execute the Agreement.

SUMMARY: The attached contract is for ShelterBelt Builders Inc. to provide habitat mitigation and monitoring services for the newly constructed Phase VIII portion of the Novato Creek Flood Control Project between Grant Avenue and Diablo Blvd.

The primary purpose of this contract is for the consultant to finalize the riparian planting plan and to prepare and to conduct maintenance and monitoring of the newly planted areas. Primary tasks include installing approximately 2000 native container plants above the already vegetated rock rip rap and on the newly graded slopes and to install a temporary drip irrigation system. Additionally, they will conduct the maintenance and monitoring of the newly planted areas as required by Federal and State permits. Permit conditions mandate that plants must achieve a minimum of 80% survivability at the end of five (5) years. This contract is for a one year period. We will return to your Board with an update and revised contract for maintenance and monitoring for years two through five toward the end of this one year contract. This consultant was selected through a competitive process and is located in Berkeley CA.

FISCAL/STAFFING IMPACT: Funds are available in Flood Control Zone 1, account #621001100-5210110, the contract amount is not to exceed \$137,634.

REVIEWED BY: ☒ Auditor Controller ☐ N/A
 ☒ County Counsel ☐ N/A
 ☐ Human Resources ☒ N/A

Respectfully Submitted,

Tracy J. Clay
Senior Civil Engineer

Merit/SAP purchase requisition: 0010002399